**Faculty Annual Service Award**

**Criteria**

* Meritorious service beyond the normal expectation of the responsibilities the nominee has accepted.
* Minimum of 3 years of FA membership and serving a continuing contract.
* The current FA President is not eligible for the award.

**Nomination Process**

* Any faculty association member may recommend another faculty association member for the recognition.
* The formal nomination requires submittal of written documentation of the meritorious service done by the candidate. This is submitted to the FA President.
* FA President presents the recommendation to the Executive Board.
* After any relevant discussion the Executive Board votes on awarding the Annual Service Award to the member. A simple majority vote is needed to award the Annual Service Award.